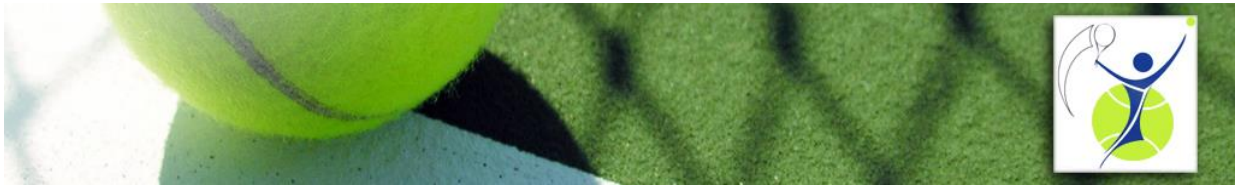


# Killaloe Ballina Tennis Club

[www.kbtc.ie](http://www.kbtc.ie)



## **Members Guide for Use of Club Facilities during COVID-19 Phase 3 Restrictions effective from 29<sup>th</sup> June 2020**

27<sup>th</sup> June 2020

As a response to the COVID-19 crisis, Killaloe Ballina Tennis Club has instigated a specific Code of Conduct for our operations during this period. We will be complying with the Tennis Ireland guidelines to ensure our members are safe. The guidelines are available to view at [www.tennisireland.ie](http://www.tennisireland.ie) and we ask members to be familiar with same.

Please see below a summary of the updated protocols for our club. **Members who agree to abide by the guidelines will be permitted to play.** If members are found to be in breach of the guidelines you may be asked to leave the club facilities.

The guidelines in this document relate to Phase 3 of the Irish Government's Roadmap for Reopening Society and Business. The guidelines for phase 3 provide for additional relaxation of measures in phase 2 which ends on 28<sup>th</sup> June 2020.

### **Phase: 3**

(A) Permits travel from within Ireland to use the Club Facilities.

(B) Sporting Activities to recommence including Team Leagues for Adults and Children, Close Contact Sports and organised Sporting Spectator Events and Fixtures.

**During Restricted Play  
Always Follow the Government Guidelines of  
Good Hand Hygiene – Respiratory Etiquette – Social Distancing**

The Executive Committee at Killaloe Ballina Tennis Club (KBTC) have prepared guidelines which relate specifically to the Club Facilities at KBTC, the guidelines have been prepared in line with the Tennis Ireland Guidelines which are updated from time to time by Tennis Ireland.

The Executive Committee have welcomed the Phase 3 easing of restrictions by Government. It is vitally important that members adhere to the guidelines outlined in this document, so our club can continue the return of sporting activity for all our all in our community. Many measures in Phase 2 and 1 continue with the following key changes being adopted by Killaloe Ballina Tennis Club;

- **Members can travel at any distance within Ireland to use the Club Facilities.**
- **Coaches are allowed up to 6 players on a court subject to social distancing.**
- **Internal Club Leagues and Junior Activities can resume subject to Covid-19 Protocol**
- **Doubles Play can resume for all members (including those not from the same household), subject to players remaining 2 metres apart as much as possible.**

These measures are in place seven days a week and until further notice at Killaloe Ballina Tennis Club. The measures and procedures are under constant review and updated as advice from government, health authorities and governing bodies evolves in line with the gradual lifting of social restrictions, the executive committee will be led by advice from Tennis Ireland, Government and our Insurers in relation to the play of Tennis at KBTC during the COVID-19 Restrictions. We ask all members who play Tennis in our Club to ensure that they adhere to these guidelines to ensure the safety of our members and the wider community during the COVID-19 Restrictions, non-co-operation with these guidelines will only put the safety of our members at risk, and the safety of our members is the key priority for the club, and its executive committee.

**The Executive Committee Killaloe Ballina Tennis Club**

## GENERAL ADVICE

### YOU MUST STAY AT HOME IF YOU:

- **Have been in contact with someone with COVID-19 in the last 14 days**
- **Have been overseas or exposed to someone with COVID-19 in the last 14 days**
- **Have flu-like symptoms or are feeling unwell**

### YOU MUST:

- **Check with your GP prior to playing if you are in a high-risk health category**
- **Ensure we have up-to-date contact details for you in case contact tracing is required**
- **Book Courts on the club online booking system on the club website**

### 1. Killaloe Ballina Tennis Club – Covid 19 Committee

Killaloe Ballina Tennis Club have established an COVID-19 Committee the persons and contact details for each committee member is set out below;

<b>Name</b>	<b>Contact Number</b>
<b>Marie O'Brien</b> (Club Secretary / Covid Officer)	087 6493785
<b>Patrick Seymour</b> (Club Chairman)	086 8106202
<b>David Goode</b> (Club Vice-Chairman)	087 2237447

### The purpose of this committee includes the following;

- Monitor Insurance Requirements as advised by the Club Insurers to ensure compliance with their requirements.
- Ensure that the club and its members adhere to HSE / Public Health advice in all cases.
- Ensure that sufficient HSE Covid-19 information & Signage is in Place
- Monitor the operation of the online court booking system to ensure it is being used correctly as set out in these guidelines.
- Ensure that the club maintains accurate records of who is playing and when, this will include ALL persons on court and not just the one making the booking.
- This must be carried out for coaching sessions as well, and in the case where a parent/guardian is present in the club that must also be recorded. This will help with contact tracing if necessary.
- Be responsible for informing all members of the Covid-19 guidelines and insist on full cooperation.
- Ensure that the contact details for all members are up to date as this will assist with contact tracing should it be necessary.
- Listen to feedback and contact Tennis Ireland if there are issues not covered under these protocols

## 2. Access to Killaloe Ballina Tennis Club During Phase 2

During Phase 3 access to the club facilities will be limited to the following;

- **Players with Court Bookings Only and players who are current members of KBTC.**
- Executive or COVID-19 Committee Members
- Junior Members (Under 16) only where an Adult is in full supervision of that member. Under 16's are to be supervised at all times, ideally by a parent, but in the event of a parent not be available an adult will suffice. In the case where under 16's are from two different household groups, and wish to play it will be sufficient to have 1 adult to supervise **Supervision will be by that person within the Tennis Club Grounds at all times.**
- Parental Supervision is required for under 18's where coaching is being received during the phase 3 and shall be limited to a maximum of 6 players on single court at any time.
- Coaches where they are providing pre-booked lessons will be on the basis of a maximum of 4 players on a court at any one time, and a maximum of two courts in use during any time slot.

**During Phase 3 KBTC Facilities should not be accessed by members or parents of members meeting any of the following criteria;**

- Any Person who has been out of the Country within 14 days before the date of entering KBTC to use or visit its Facilities.
- Any Junior Member (Under 16) from the Club who is not supervised by an Adult.
- Any Person that has been around someone with symptoms of Covid-19 in the last 14 days
- Any Person that is in a period of self-isolation and/or cocooning under the current Health Policy Rules
- Any Person displaying COVID-19 symptoms
- Any Person living outside Ireland.
- Any person who does have an advanced and prearranged court booking which is recorded on the on-line booking system, on the KBTC Website.

## 3. Booking and Arrivals to Play Tennis at KBTC

- **All Court Bookings will be made on the on-line Booking System** and this will be done to include the following information on all court bookings;
- **Names for all Players on the Court during the Time Slot for Booking**, this will be monitored carefully as it is requirement of the Tennis Ireland Guidelines to allow any make provision for contact tracing should it ever be required. In this regard please ensure that your correct and current contact details are on the on-line booking system.
- Play in Phase 3 is for both Singles and Doubles Play, it is no longer a requirement that players for doubles players need to be from the same household group
- Players should travel to the KBTC alone, or only with members of the same household.
- When Parking at the Club Car Park (where possible park a minimum of 1 car space away from the adjacent car, where this is not possible) and players/parents must park next to another car, they should wait for the other person to exit or enter their car before doing so themselves.
- Players should arrive at KBTC no more than 5 minutes prior to the reserved playing time to ensure social distancing. Players should observe social distancing at all times and resist the temptation to mingle.
- The Club House will remain fully closed at all times during Phase 3 so Players should arrive in Tennis attire and be ready to play Tennis.
- Players should sanitise their hands using the dispensers provided at the entrance to Courts 1, 2, 3 & 4.

- Players should head straight to their designated court.
- Players should ensure that they utilise toilet facilities in their own home prior to arriving at the club, no toilet Facilities will be available at the Club during Phase 3.
- All players have to start their booking on time at the Court, and finish the court booking 5 minutes before it is due to finish, this is to assist with ensuring a minimum number of players on the Facilities at any one time, this is a safety aspect.
- Junior Members (under 16) should not use courts after 6pm each day during phase 3.
- The main gate will be kept open during the hours of 9am to 10.15pm each day. The gates to courts 1, 2, 3 and 4 will also be left open this is being done to avoid players having to handle gates or locks to access the courts. While this practice is in operation, we would ask all members using the facilities to be aware of security and if there is any anti-social activity please advise any of the committee members or Patrick Seymour on 086 8106202.

#### **4. Playing Tennis when you Arrive at KBTC**

- Players are allowed to Play Singles and Doubles.
- Players should enter the Courts one at a time and maintain social distance of minimum 2 metres.
- Any items you bring to the court with you should be kept in your bag, and brought home with you once your session on the court is finished.
- You are required to finish your court session 5 minutes earlier than the booking time, so if your slot finishes at 10.30am, you finish at 10.25am to allow for time for you to leave the club, and for the next set of players to get on court. No bookings or use of the courts are to exceed the slot allocated to the booking. This applies even where a court is not in use, the reason for this is that a booking is not shown on the on-line booking system then the COVID-19 Committee will not be aware of all players on the courts at all times, which will cause an issue in the event of contact tracing should it ever be required.
- Nobody except the players that have the court booking should be on the Court.
- Where players are not adhering to the guidelines on play, the executive committee may be left with no option but to review the closure of the facility, as our insurers have advised that it is in order to allow play so long as the guidelines for play are being adhered to by our members. We ask all members to have due regard for each other to ensure the safe running of the Club during the Covid-19 Restrictions.

#### **5. On the Courts – Guidelines during Play**

- Physical distancing should be observed throughout the period of play, particularly on change of ends and entering and exiting the court.
- Players should change ends at opposite sides of the net.
- Players must refrain from handshakes and high fives
- Equipment such as towels, food, and drink must not be exchanged between players.
- Players should bring their own drinks and towels
- Players should avoid touching their face after handling a ball, racquet, or other equipment.
- Players should ideally bring a small bottle of hand sanitizer with them and keep it in their pocket or bag for use.
- Players should use their racquet / foot to pick up balls and hit them to their opponent and should avoid using their hands to pick up the balls.
- Players should remain apart from other players when taking a break.
- If a ball from another court comes across, players should send it back with a kick or with a racquet.

## **6. Getting Home Safely**

- Once play has finished players should leave the Club Facilities promptly, sanitising their hands on the way out using the courtside dispenser.
- If a player becomes unwell after playing, they should first contact their GP/HSE and then inform their club. The club should contact the HSE and follow the advice provided to them on the next steps.

## **7. General**

- If a player becomes unwell after playing, they should first contact their GP/HSE and then inform the club covid officer Marie O'Brien on 087 6493785. The club will then follow advice provided to them by the HSE on the next steps
- We ask that members remind other members of the guidelines, in a gentle way, when they witness poor practices. Repeated poor practice should be reported to the club executive immediately

Our measures and procedures are under constant review and updated as advice from government, health authorities and Tennis Ireland evolves in line with the gradual lifting of social restrictions.